

**Policy Statement:** The Western School District shall ensure that students are not transported in fifteen-passenger vans for any purpose.

### 1. Application

This policy applies to all employees, contractors, special transportation providers, and volunteers who are transporting students to/from any curricular or extra-curricular events.

### 2. Rationale

The Western School District has an obligation to ensure the safest methods of transporting students for school-related activities and events. In response to documented safety concerns of fifteen-passenger vans, the use of such vans for transporting students is prohibited.

### 3. Definitions

**15 Passenger Van:** A van with an extended wheel base with the capacity to carry up to fifteen passengers.

### 4. Procedures

- 4.1 The Principal (or designate) shall communicate to staff and volunteers who are transporting students that fifteen passenger vans shall not to be used for the transportation of students to any school-related activity prior to approving transportation.
- 4.2 The Principal (or designate) shall ensure no fifteen-passengers vans will be used to transport students prior to approval of a school trip.
- 4.3 Upon the awarding of a contract for student transportation, the Manager of Student Transportation shall inform contractors that the use of fifteen-passenger vans for student transport is strictly prohibited.

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